



THE CITY OF ONTARIO INVITES INTEREST FOR THE POSITION OF POLICE RECRUIT

\$3,901 - \$4,741 PER MONTH

POLICE OFFICER: \$4,310 - \$5,238 PER MONTH

EXCELLENT BENEFITS PLUS CITY-PAID PERS

2006 WALK-IN TEST DATES: FEBRUARY 3, APRIL 7, JUNE 2

THE POSITION

Become a contributing member of Ontario's progressive Police Department! Ontario is an economic leader in the Inland Empire, making it an excellent choice for a law enforcement career.

As a Police Recruit, you will attend the 23-week San Bernardino County POST-certified police officer training academy. You will be trained in criminal law enforcement techniques, first aid, and physical conditioning. After successful completion of the academy, you will be promoted to Police Officer. All new Police Officers complete a comprehensive Field Training Officer program to provide close training and assistance in the field.

The Department is at the forefront of law enforcement, including:

- ♦ Aggressive, proactive approach to law enforcement
- ♦ Community-based Policing
- ♦ Helicopter support
- ♦ Canine program
- ♦ Traffic/motorcycle program
- ♦ Forensics Unit
- ♦ Gang Enforcement

QUALIFICATION GUIDELINES

Education: Equivalent to a high school diploma or recognized equivalent. Minimum age of 20.5 years at time of application.

Other Requirements: Candidates must possess a valid CA Class C driver's license and an acceptable driving record at the time of appointment. Uncorrected vision of at least 20/80 each eye, corrected to 20/20 with glasses or contact lens and normal color vision.

Desirable: Some college level coursework in criminal justice administration or a related field. Some knowledge of modern police practices and methods; current laws and ordinances, particularly those of arrest, search and seizure, and the geography of the city.

BACKGROUND PROCESS

All appointments are subject to a satisfactory background investigation, which will include the passing of a polygraph test, and the successful completion of a

*post-offer psychological and medical exam (including drug screen), and a 12-month probationary period. **Candidates may be disqualified from further consideration during the background investigation for a variety of reasons including if they have: an excessive number of traffic citations and/or collisions; arrests and/or convictions; a history of illegal substance abuse (none within the last three years); poor credit history (factors include bankruptcy, foreclosures, liens, repossessions and recency); or thefts from a previous employer. For clarification of any of the above disqualifying reasons, please call Police Department Background Unit at (909) 395-2001.***

COMMUNITY PROFILE

Established in 1891 as a Model Colony, the City of Ontario was one of California's first planned communities. Today, the City is known as the "Gateway to Southern California" and is at the center of it all! Ontario has retained the charm and warmth of a small town while providing big city resources and services.

An 8,200 acre/13 square mile New Model Colony is planned as an upscale residential development. The New Model Colony is expected to add about 100,000 residents to Ontario. Ultimately, the New Model Colony provides Ontario the opportunity to define its future with new, upscale neighborhoods possibly making Ontario the largest City in San Bernardino County. Construction of the first phase of residential development in the New Model Colony began in mid-2006 with the first occupancies anticipated July 2007.

The City of Ontario utilizes the Council/Manager form of government, with the City Manager reporting directly to the City Council. The City enjoys the reputation of being progressive and providing solid leadership to its citizens. The City provides a full range of services to the community, including Police, Fire, Administrative Services, Community Services, Development, Economic Development, Housing, and Public Works. With approximately 1,000 full-time and 150 part-time employees, the City's staff supports a common goal of providing excellent customer service, in all facets, to the citizens.

COMPENSATION & BENEFITS

- ♦ **\$3,901 - \$4,741 Per Month**
- ♦ Medical Insurance – up to \$960 per month toward family coverage; 5 plan choices
- ♦ Dental Insurance – City-paid employee and dependent premium; 2 plan choices
- ♦ Vision Insurance – City-paid employee and dependent premium
- ♦ Life Insurance – \$100,000
- ♦ Accidental Death & Dismemberment – \$100,000
- ♦ Deferred Compensation Program (457 Plan)- City contribution of \$150 per month
- ♦ Public Employees Retirement System (PERS)– 3% @ 50; 9% contribution amount paid by the City
- ♦ 1.45% to Medicare with equal match by the employee
- ♦ Vacation Leave – 96 hours accrued in first year
- ♦ Sick Leave – 8 hours accumulated monthly
- ♦ 14 Holidays
- ♦ Credit Union
- ♦ Employee Assistance Program
- ♦ Additional pays include: longevity pay from 4% to 14.5%, starting after 8 years of sworn service; 6% bilingual pay; educational incentives, and special assignment pays.

APPLICATION PROCESS

Candidates apply by appearing at the test on one of the testing dates. Both the written and physical agility exams will be administered on that date. Candidates should bring a water bottle and wear clothing appropriate for the physical agility exam. Any candidates exceeding the available spaces will be rescheduled for an exam on a different date. Additional information regarding the testing and selection process can be found at www.ontariopolice.org in the "Recruitment" section.

GENERAL PROCESS

All applications received by the filing deadline will be screened. Those candidates selected as best meeting the needs of the City will be invited to continue in the selection process.

- ♦ Candidates who successfully complete all phases of the selection process will be placed on an eligibility list. Current and future vacancies will be filled from this list. Lists typically last for 12 months but may be

extended or abolished based upon the needs of the City.

- ♦ The City encourages application from qualified individuals with disabilities as defined by the Americans with Disabilities Act. Individuals who require a reasonable accommodation to participate in any phase of the selection process must make such a request during the application process. Applicants with disabilities that affect sensory, manual, or speaking skills may be provided with a test in a format that does not require the use of the impaired skill. Persons requesting reasonable accommodation will be required to provide documentation of such a need.
- ♦ The City supports a Drug-Free Workplace. The pre-employment physical includes a drug screen.
- ♦ Successful candidates shall be required to complete a verification form designated by the Department of Homeland Security United States Citizenship and Immigration Services that certified they are eligible for employment in the United States of America.
- ♦ All City employees are required to sign a loyalty oath in accordance with California Government Code Section 3100.
- ♦ The provisions of this bulletin do not constitute a contract expressed or implied and any provisions contained in this bulletin may be modified or revoked without notice.
- ♦ If applicable, official college transcripts will be required prior to receiving an offer of employment.
- ♦ The City of Ontario is an Equal Opportunity Employer.



City of Ontario
Human Resources Department
303 East B Street
Ontario, CA 91764
(909) 395-2442
www.ci.ontario.ca.us
EOE



POLICE RECRUIT WALK-IN TESTING PROCEDURES



2007 Dates

Saturday, December 2

Saturday, April 7

Saturday, June 2

Written Exam

**Location: Ontario Police Department
2500 S. Archibald Ave.
Ontario, California
Time: 7:00 a.m.**

Physical Agility Exam

**Location: San Bernardino County Sheriff's Academy
(Maps provided at written test)**

Time: After written test, no later than 12:00 p.m.

Wear clothing appropriate for the physical agility exam and bring a water bottle.

Process

Candidates must be at the Ontario Police Department at 7:00 a.m. on the date of the test. Candidates will take the written exam and the physical agility exam on the same day. Details will be provided at the Police Department on the day of the test. Appropriate identification will be required.

